



Weekend Wedding Information

Akkommodasie • Troues • Familiebyeenkomste
Accommodation • Weddings • Family Reunions

Whether you want to give the dreams for your most beautiful day wings with country-style romance, cheerful simplicity or a splash of elegance, Vreugde Guest Farm offers something for every taste! The rural farm atmosphere, neat amenities and various ceremony and reception options will colour your dreams beautifully. The meaning of vreugde is *joyfull*. We believe that your wedding day at Vreugde will be a joyous experience.

Vreugde Guest Farm is centrally located in the Eastern Free State on the R714 between Warden and Bethlehem. The farm is only two hour's drive from Johannesburg.

Vreugde Guest Farm is the perfect place for a weekend wedding.

Herewith information with regards to the different weekend packages:

1. Package Price

The package price will be determined by the number of guests and services required. A package can be designed to suit your personal needs. Please contact us for more information.

We have four standard Weekend Packages to choose from:

- A. Use of facilities such as Chapel & Barn; Accommodation; Tables & Chairs, décor, etc & **Catering**.
- B. Use of facilities such as Chapel & Barn; Accommodation; Tables & Chairs, décor, etc & **Self-catering**.
- C. Use of facilities such as Chapel & Barn; Accommodation; **Self hire of Tables & Chairs, décor, etc & Self-catering**.
- D. Small Groups – Up to 30 Guests: Use of facilities such as Chapel & **Hall at main Complex for the function**; Accommodation; In house Tables & Chairs, etc. and **own décor & Self-catering**.

See table below for items and services included / excluded in the different packages.

2. Items & Services Included or Excluded in the Packages

ITEM / SERVICE	A	B	C	D
Included in Package				
Buffet with a selection of the following:	✓	Self Catering	Self Catering	Self Catering
Harvest table / Starter / Canapes	✓	x	x	x
2 Meat dishes	✓	x	x	x
2 Vegetable dishes	✓	x	x	x
2 Starch dishes	✓	x	x	x
2 Salads	✓	x	x	x
1 Desert	✓	x	x	x
Waiters (1 for every 24 guests)	✓	x	x	x



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Standard function décor:				
Rectangular wooden tables	✓	✓	x	✓
Folding wooden chairs	✓	✓	x	✓ Upholstery chairs
Table runners & napkins	✓	✓	x	✓
Cutlery, crockery, glassware & centre piece	✓	✓	x	✓
Standard draping and lightning	✓	✓	x	x
Gift table	✓	✓	x	✓
Wedding cake table	✓	✓	x	✓
Accommodation for up to 30 people for 2 nights:				
4 Double Rooms – Sleep 8	✓	✓	✓	✓
4 Family Rooms – Sleep 16	✓	✓	✓	✓
The Bridal House – Sleeps 2 to 6	✓	✓	✓	✓
Additional accommodation available in town for own account	x	x	x	x
Venue, Facilities, Items & Services				
Chapel with 70 chairs, registry table, & podium (additional chairs to be rented for your own account)	✓	✓	✓	✓ 35 Chairs
Barn – accommodates maximum 120 people	✓	✓	✓	x
Side hall at barn for preparation and dish-up	✓	✓	✓	✓ For other meals
Ablution facilities	✓	✓	✓	✓
Bridal House – Use for preparation and honeymoon suite	✓	✓	✓	✓
Kitchen and scullery at main complex as per conditions	✓	✓	✓	✓ For Function
Dining room/Hall at main complex	✓	✓	✓	✓ For Function
Courtyard at main complex	✓	✓	✓	✓
Terrain & garden for photography	✓	✓	✓	✓
Cash Bar & Staff	✓	x	x	x
Secure parking	✓	✓	✓	✓
Guard on day of wedding	✓	✓	✓	x
Set-up prior to function	✓	✓	x	x
Cleaning <u>after</u> function	✓	✓	✓	✓
Coordination on day of function – depends on package	✓	✓	✓	✓
Seating for ± 95 people while waiting for photos to be taken	✓	✓	✓	✓ 35 People
Excluded in all Packages (Can be arranged)				
Catering for other/extra meals	x	x	x	x
Welcome snacks & drinks	x	x	x	x
Snacks & meals – Bridal House	x	x	x	x
Champagne, wine and juice for tables	x	x	x	x
Coffee / Tee bar	x	x	x	x
Wedding cake, cake knife or stand	x	x	x	x
Flowers and flower stands	x	x	x	x
Additional draping & lightning required	x	x	x	x
Fairy lights and additional décor	x	x	x	x
Aisle runner or any carpets	✓	✓	x	x



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Confetti & confetti holders	X	X	X	X
DJ and music	X	X	X	X
Minister	X	X	X	X
Master of Ceremony	X	X	X	X
Photographer	X	X	X	X
(Portable) dance floor – concrete floor can be used	X	X	X	X
Make-up artist	X	X	X	X
Hair stylist	X	X	X	X
Umbrellas and marquee tents	X	X	X	X
Arches, gazebos other than the one in courtyard or any other outside furniture	X	X	X	X
Any stationary including invitations, menu and table numbers	X	X	X	X
Wedding guestbook, gifts for guests or wedding party	X	X	X	X
Transport to and from venue	X	X	X	X
Transportation to and from bridal house, chapel, rooms, complex or barn	X	X	X	X
Childcare	X	X	X	X
Firewood	X	X	X	X
Any other items needed or cost deriving for the purpose of the wedding function	X	X	X	X
A list of vendors is available on request				

3. Set-up of Cash Bar

With self-catering options and groups less than 60 guest's , a cash bar is not included in the package price. You can supply your own liquor or we can set up a Cash Bar at additional costs.

If we provide the catering for more than 60 people, a Cash Bar is included in the package price. See the two options below:

OPTION 1

A Cash Bar with two barmen is available. You must brief us at the latest 21 days before the function regarding your requirements for the provision of the Wine, Malt, Soft Drinks, etc. Any changes to the bar requirements at any stage are to be done in writing and paid for in advance.

We allow you to bring in two bottles of wine and two bottles of champagne per table with no corkage fee. No other alcohol may be brought onto the premises without the consent of the management of Vreugde Guest Farm. A corkage fee of R25 per bottle for all other alcoholic beverages will be charged.



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Please note that the bar will close strictly at the cut-off time of the function.

16h00 Day Functions

23h30 Afternoon/Evening Functions

OPTION 2

Supply your own bar, all wines and other drinks. A discount of R2,500.00 will be given on the package price for this option. Please Note: No set-up of bar, waiters or drinks included. You are welcome to make use of Vreugde's bar-counter.

4. Drinks and snacks before the reception

We recommend that you serve drinks and snacks to guests while taking photos between the ceremony and the reception. One alcoholic choice and one non-alcoholic choice are recommended. Drinks will be served at the waiting area / snack table.

5. Accommodation

Accommodation for up to 30 people is included in Weekend Packages.

- 4 Double Rooms – Sleep 8
- 4 Family Rooms – Sleep 16
- The Bridal House – to be used by bridal couple or can be used as accommodation – Sleeps 2 to 6

Additional accommodation is available in town. A list with information on guest houses in the area will be provided.

6. Payment

A non-refundable deposit of 50% as per official quotation is required to confirm booking.

The deposit can be paid in two instalments as follows:

- 25% with acceptance of the quotation
- 25% within 60 days of acceptance of quotation

The balance is payable in two instalments as follows (Depending on date of function).



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- 25% within 120 days of acceptance of quotation
 - 25% thirty days prior to the wedding
- The balance is non-refundable in case of cancellation within 30 days of the function. All payments to be made into the bank account as stated in the Official Tender.

7. Breakage and Cleaning Deposit

A breakage and cleaning deposit of R2,000.00 is payable 30 days prior to the wedding and will be refunded within 7 days after the wedding after calculation of damages and additional cleaning (if any). You will also be liable for any breakage, damage or theft (also by guests) above the mentioned amount or any cost occurring in legal fees as a result thereof.

8. Setup and Cut Off times

- Set-up can be done on Friday from 09h00 until 17h00 and on Saturday from 07h00. An extension for preparation will be granted on Friday evening until 20h00 to guests that make use of our accommodation. No vendor will be allowed after hours – a penalty fee will apply. This must be communicated to vendors.
- If delivery and setup is required to be done on a Wednesday or Thursday it must be arranged with management beforehand. A fee of R500.00 will be charged for the first 5 hours and R200.00 per hour thereafter.
Please note: Access to the premises for preparation and set-up will not be granted until full payment has been made and reflect on our bank account.
- A venue fee of R700.00 per hour or part thereof will be charged after 16h00 for a day function and 24h00 for an afternoon/evening function. This will automatically be added to your account.
- All candles, decor items, flowers, etc. must be removed from the property on Sunday morning not later than 12h00. Vendors must remove their property on Monday between 09h00 and 16h00. No vendor will be allowed after hours or on another day – a penalty fee will apply. This must be communicated to vendors. Please Note: Vreugde Guest Farm does not take responsibility for any items left behind or to be collected at a later stage.
- All penalties will be charged for your account.



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9. General

- No fireworks and sparkles will be allowed.
- No open flame lanterns and candles will be allowed.
- No balloons may be released into the air.
- The only confetti that can be used is flower petals or buds, rice, popcorn, bubbles or degradable paper. If you have something else in mind please discuss it with us.
- Smoking will only be allowed outside buildings at designated areas.
- No pets will be allowed.
- No permanent alterations are allowed, this also include nails or hooks in the walls, roof or frames without the consent of management.
- Damage to Vreugde Guest Farm property will be charged accordingly.
- No item, including linen, blankets or throws may be removed from the bridal house or any other room for use in the garden or reception hall or as décor, photography or any other reason.
- Take care not to stain linen and towels with make-up, wine, etc. – cost will be deducted accordingly.
- Chairs may not be removed by guests from chapel for any reason whatsoever.
- Bridal House:
 - The yard at the main- and bridal house is for the exclusive use of the bride's couple and is limited to the bride's couple immediate family and service providers.
 - No gathering of guests in / at the bridal house.
 - Access to and from bridal house only through bottom gate only. No entry to terrain behind locked gates without permission.
 - Maximum of two vehicles allowed in yard at bridal house at all times.
 - Bridesmaids must remove their personal belongings before the wedding ceremony begins.
 - No visitors after 23h00.

10. Covid-19 Regulations:

Costs for implementing possible Covid-19 regulations are not included in the package price and are for the account of the customer.



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11. Risks / Loss / Damages:

- Vreugde Guest Farm will not be held responsible for the loss or damage of any property whatsoever, although we endeavour to ensure the safeguarding of belongings and persons.
- Access to the farm, participation in activities and the use of facilities and equipment is at own risk for all persons. The owner, management of Vreugde Guest farm or any of it's employees will not be held liable for any damage or injury to yourself or any third party.
- Vreugde Guest Farm is partly a commercial farm with various dams, farm equipment, etc. and cannot be held liable for the injury or death of any person. Children are not allowed to move around without adult supervision.
- Vreugde Guest Farm will not be held liable for interruptions to services that we cannot control for (e.g. electricity). A generator is available as back-up at the barn for essential power for lighting and heating of dishes.
- Should any damages occur to the property of yourself, guests and service providers due to fire or any other reason whatsoever, Vreugde Guest Farm will not be held accountable for such damages and losses.

See our full disclaimer and liability on our official website which forms an integral part of this agreement.

<http://www.vreugdegasteploas.co.za/aanspreeklikheid--vrywaring.html>

For more information and to obtain a quote, please contact us

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